

GIRO Cancellation Form

For completion by applicant

Please fill in all details in ink and in BLOCK letters. Please send the original form to us. We will not process your form if it is not complete or it is a photocopy, faxed or emailed form. Do not use correction fluid or tape. If you make any changes, the policyholder or bank account holder must sign next to them.

Policyholder's name	NRIC or passport number
Policy number	Bank account number

**Please cancel the GIRO arrangement for deduction of premium for the above-mentioned policy.
For authorisation by policyholder or bank account holder**

Signature of Policyholder	Date (dd/mm/yyyy)
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This section is to be completed if Bank Account Holder is not policyholder

Signature of Bank Account Holder	Name and NRIC number of Bank Account Holder	Date (dd/mm/yyyy)
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Important notes

- a) If you have any existing policy loan repayment via GIRO, this arrangement will cease once the GIRO arrangement is cancelled.
- b) Please allow sufficient lead time of 7 to 30 days for the request to be processed.
- c) GIRO deduction from your existing bank account may still take place until the cancellation request is processed.
- d) Policyholder is advised to maintain sufficient funds in the existing bank account for the premium deduction until the receipt of the GIRO cancellation letter.

For Finance use only

To: Applicant

This application cannot be processed (please tick) for the following reason(s):

- No signature
- No policy number
- Policyholder details missing
- Others:

Application PROCESSED (Please tick)

Name and signature of staff	Date (dd/mm/yyyy)
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